

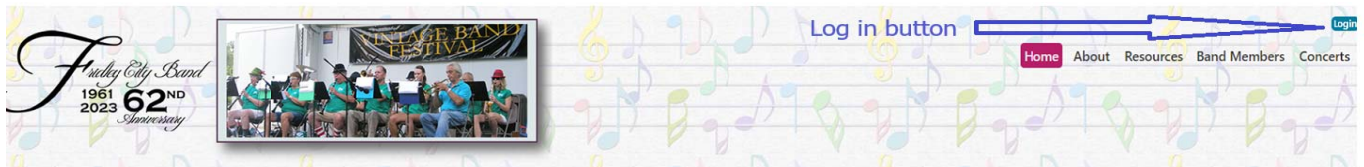
CONCERT ATTENDANCE PORTAL

FRIDLEY CITY BAND

This document describes how to log into the Fridley City Band Website and enter your status for each concert.

This effort aids the Band Director in choosing a concert program based on player availability

1. Enter fridleycityband.org in your browser.
2. Enter the login portal by clicking on the far right blue login button.

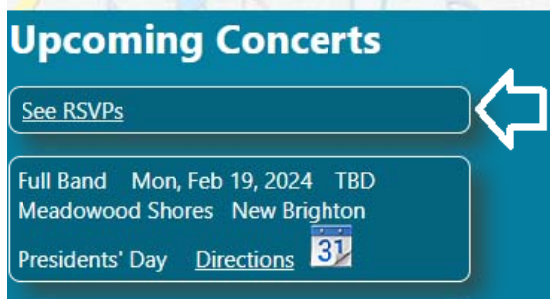


3. Enter in your user name and password. * if you do not have a name yet please see Edrie Kioski in Clarinet section

4. Hover over the Concerts word for dropdowns highlighted in blue: **FUTURE**, **PAST** and **Repertoire**. Select the **FUTURE** highlighted word.



5. Click on the See RSVPs button.



The next page is the roster page. The screen is shown below:

RSVPs		
		Full Band Meadowood Shores Mon 2-19-24 TBD
Baritone		
Bass Clarinet		
Kate Anderson	Edit	?
Liesl Rohland	Edit	?
Bassoon		
Edith Boman	Edit	?
Clarinet		
Amanda Bruening	Edit	?
Sharon Dedrick	Edit	No
Deb Garvey	Edit	Yes
Melissa Huberty	Edit	?
Christopher Isely	Edit	?
Edrie Kioski	Edit	Yes
Lisa Lee	Edit	No
Dick Peik	Edit	?

6. Scroll down to your name and press **EDIT**.

7. Enter your availability and press the **SAVE** button.

Edit RSVPs for Anthony Bennett

Full Band Meadowood Shores Mon 2/19/24 TBD

Yes ☒ **Your Availability**
No ☐
Maybe ☐
Awaiting ☐

Comment

OTB Mary Ann Young Center aka Senior Ctr Thu 7/25/24 6:15pm

Yes ☐
No ☐
Maybe ☐
Awaiting ☒

Comment

Save **Cancel** **SAVE YOUR ANSWER**

The SAVE button is at the BOTTOM of the page after ALL the concert entries. You may have to scroll down the view to find SAVE.

8. It is best to go into this program after announcements are made in the band practice or if your status changes before a concert.

If you have any questions about this document, please contact your section leader or a Band Board member for assistance.